

# STATE OF GEORGIA

Secretary of State  
Corporations Division  
313 West Tower  
#2 Martin Luther King, Jr. Dr.  
Atlanta, Georgia 30334-1530

## CERTIFICATE OF NAME CHANGE

I, **Brian P. Kemp**, The Secretary of State and the Corporation Commissioner of the State of Georgia, hereby certify under the seal of my office that

CARING HANDS HEALTH CLINIC, INC.

Name Changed To

COMMUNITY HELPING HANDS CLINIC, INC.

is hereby issued a CERTIFICATE OF NAME CHANGE under the laws of the State of Georgia on April 18, 2013 by the filing of all documents in the Office of the Secretary of State and by the paying of all fees as provided by Title 14 of the Official Code of Georgia Annotated.

WITNESS my hand and official seal in the City of Atlanta and the State of Georgia on July 11, 2013



A handwritten signature in black ink, appearing to read "B. P. Kemp".

Brian P. Kemp  
Secretary of State

INTERNAL REVENUE SERVICE  
P. O. BOX 2508  
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: MAY 01 2009

CARING HANDS HEALTH CLINIC INC  
34-C COURTHOUSE SQUARE  
CLEVELAND, GA 30528

Employer Identification Number:  
64-0950194  
DLN:  
408343011  
Contact Person:  
DENISE L. TAMAYO ID# 95120  
Contact Telephone Number:  
(877) 829-5500  
Accounting Period Ending:  
December 31  
Public Charity Status:  
170(b)(1)(A)(iii)  
Form 990 Required:  
Yes  
Effective Date of Exemption:  
January 18, 2007  
Contribution Deductibility:  
Yes  
Addendum Applies:  
No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

Letter 947 (DO/CG)

# COMMUNITY HELPING HANDS CLINIC INC.

## Statement of Assets and Liabilities

As of: June 30, 2020

### ASSETS

#### Current Assets

|                            |           |
|----------------------------|-----------|
| Cash on Hand               | 4,650.00  |
| UCB Operating Account 9210 | 52,284.32 |

TOTAL Current Assets 56,934.32

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### LIABILITIES

#### Current Liabilities

|                              |          |
|------------------------------|----------|
| Accounts Payable             | 601.67   |
| Federal Income Tax Withheld  | 924.52   |
| FICA Tax Withheld            | 728.41   |
| State Income Tax Withheld    | 303.69   |
| State Unemployment Payable   | 1,192.85 |
| Federal Unemployment Payable | 18.78    |

TOTAL Current Liabilities 3,769.92

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### EQUITY

|                             |             |
|-----------------------------|-------------|
| Contributions to Capital    | 103,956.74  |
| Capital (Retained Earnings) | (81,315.60) |
| Year-to-Date Earnings       | 30,523.26   |

TOTAL EQUITY 53,164.40

TOTAL LIABILITIES & EQUITY 56,934.32

# COMMUNITY HELPING HANDS CLINIC INC.

## Statement of Revenue and Expenses

01/01/2020 to 06/30/2020

January 01, 2020

June 30, 2020

### Revenue

|                                 |                  |                |
|---------------------------------|------------------|----------------|
| Community Organizations/ Grants | 42,473.85        | 82.5 %         |
| Medical Record Fees             | 70.00            | 0.1 %          |
| Church Donations                | 3,729.78         | 7.2 %          |
| Master Account Special Events   | 300.00           | 0.6 %          |
| Patrons Drive                   | 3,900.00         | 7.6 %          |
| Rental Income                   | 1,000.00         | 1.9 %          |
| <b>TOTAL Revenue</b>            | <b>51,473.63</b> | <b>100.0 %</b> |

\*\*\*\*\* Revenue less Adjustments 51,473.63 100.0 %

### Treatment Expense

|                                |                 |              |
|--------------------------------|-----------------|--------------|
| Patient Drug Assistance        | 28.00           | 0.1 %        |
| Diagnostic Tests               | 1,219.63        | 2.4 %        |
| Disposables                    | 585.10          | 1.1 %        |
| <b>TOTAL Treatment Expense</b> | <b>1,832.73</b> | <b>3.6 %</b> |

\*\*\*\*\* Revenue Less Treatment Expense 49,640.90 96.4 %

### Operational Expenses

#### Human Resources

|                              |                  |               |
|------------------------------|------------------|---------------|
| Salaries & Wages             | 21,578.25        | 41.9 %        |
| Payroll Expense              | 1,529.60         | 3.0 %         |
| Liability Ins D&O            | 1,005.30         | 2.0 %         |
| <b>TOTAL Human Resources</b> | <b>24,113.15</b> | <b>46.8 %</b> |

#### Occupancy Costs

|                                  |                 |               |
|----------------------------------|-----------------|---------------|
| Utilities Electricity            | 986.00          | 1.9 %         |
| Utilities Water & Sewer          | 287.80          | 0.6 %         |
| Utilities Water & Sewer          | 43.00           | 0.1 %         |
| Property and Liability Insurance | 3,960.67        | 7.7 %         |
| <b>TOTAL Occupancy Costs</b>     | <b>5,277.47</b> | <b>10.3 %</b> |

#### General & Administrative

|                             |        |       |
|-----------------------------|--------|-------|
| Accounting Fees Hamco       | 30.00  | 0.1 % |
| Dues and Memberships        | 131.25 | 0.3 % |
| Non Cap Equipment Purchases | 166.84 | 0.3 % |
| Licenses & Taxes            | 35.00  | 0.1 % |
| Supplies                    | 249.25 | 0.5 % |
| TrailWave Internet          | 294.70 | 0.6 % |
| Copier Lease                | 505.33 | 1.0 % |

January 01, 2020

June 30, 2020

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|                                       |                  |        |
|---------------------------------------|------------------|--------|
| Web Site Design & Maint               | 120.00           | 0.2 %  |
| TOTAL General & Administrative        | <u>1,532.37</u>  | 3.0 %  |
| Vehicle                               |                  |        |
| Mileage Expense                       | 51.70            | 0.1 %  |
| TOTAL Vehicle                         | <u>51.70</u>     | 0.1 %  |
| Office Expense                        |                  |        |
| Office Supplies Clinic                | 291.46           | 0.6 %  |
| Phone/ Fax Expense                    | 1,054.14         | 2.0 %  |
| Postage and Mailing Expense           | 90.50            | 0.2 %  |
| TOTAL Office Expense                  | <u>1,436.10</u>  | 2.8 %  |
| TOTAL Operational Expenses            | <u>32,410.79</u> | 63.0 % |
| ***** Revenue less Operating Expenses | <u>17,230.11</u> | 33.5 % |
| ***** Net Revenue or Loss             | <u>17,230.11</u> | 33.5 % |
| ***** Net Revenue or Loss             | <u>17,230.11</u> | 33.5 % |

**COMMUNITY HELPING HANDS CLINIC  
BUDGET 2020**

| ACCOUNT                        | 2020 BUDGET        | ACCOUNT                          | 2020 BUDGET        |
|--------------------------------|--------------------|----------------------------------|--------------------|
| <b>Revenue</b>                 |                    | <b>Occupancy Cost</b>            |                    |
| Individual Donations           | \$1,000.00         | Rep & Maint Building             | \$200.00           |
| United Way                     | \$25,000.00        | Furn & Fixtures                  | \$100.00           |
| Med Records Fees               | \$300.00           | Utilities - Electric/Propane     | \$2,700.00         |
| Church Donations               | \$4,000.00         | Utilities - Water/Sewer          | \$700.00           |
| Grants                         | \$16,000.00        | Internet                         | \$600.00           |
| Patrons Drive                  | \$7,000.00         | <b>Total Occupancy Cost</b>      | <b>\$4,300.00</b>  |
| Community Organizations        | \$7,000.00         |                                  |                    |
| Special Events                 | \$8,000.00         | <b>Sales Expenses</b>            |                    |
| Rental Income                  | \$3,000.00         | Advertising                      | \$700.00           |
| <b>Total Revenue</b>           | <b>\$71,300.00</b> | Mileage                          | \$150.00           |
|                                |                    | Meals                            | \$50.00            |
| <b>Treatment Expense</b>       |                    | Grant Fees                       | \$250.00           |
| Diagnostic Tests               | \$5,500.00         | Patron/Fund Raising              | \$350.00           |
| Disposables                    | \$500.00           | <b>Total Sales Expenses</b>      | <b>\$1,500.00</b>  |
| Neducak Waste Disposal         | \$200.00           |                                  |                    |
| <b>Total Treatment Expense</b> | <b>\$6,200.00</b>  | <b>General &amp; Admin</b>       |                    |
|                                |                    | Accounting Fees                  | \$100.00           |
| <b>Operational Expenses</b>    |                    | Copier Lease                     | \$1,105.00         |
| <b>Human Resources</b>         |                    | Contributions                    | \$670.00           |
| Staff Salaries                 | \$43,200.00        | Equipment                        | \$300.00           |
| Payroll Expense                | \$2,600.00         | Computer Repair/Maint            | \$250.00           |
| D & O Insurance                | \$1,600.00         | Licenses & Taxes                 | \$75.00            |
| Prof & Liability Ins           | \$4,100.00         | Supplies/Copier                  | \$750.00           |
| Volunteer Service              | \$100.00           | Dues & Memberships               | \$300.00           |
| Worker's Comp                  | \$500.00           | Document Destruction             | \$100.00           |
| <b>Total HR Expenses</b>       | <b>\$52,100.00</b> | <b>Total General &amp; Admin</b> | <b>\$3,650.00</b>  |
|                                |                    | <b>Office Expenses</b>           |                    |
|                                |                    | Office Supplies                  | \$250.00           |
|                                |                    | Phone/Fax                        | \$2,300.00         |
|                                |                    | Postage                          | \$350.00           |
|                                |                    | Printed Materials                | \$300.00           |
|                                |                    | Website                          | \$350.00           |
|                                |                    | <b>Total Office Expense</b>      | <b>\$3,550.00</b>  |
| <b>TOTAL REVENUE:</b>          |                    | <b>TOTAL EXPENSES:</b>           |                    |
|                                | <b>\$71,300.00</b> |                                  | <b>\$71,300.00</b> |